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| **Memorandum** |
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|  | To: | Authors, reviewers, and end users of Community Studies reports |  |
|  | From: | Herman Huang, NCDOT Community Studies |  |
|  | DATE:  | July 3, 2019 |  |
|  | RE: | Connect site updates |  |
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We have updated the guidances and templates on the Connect NCDOT website. Revisions to the templates include the following:

1. Project Description has been changed to Project Description from STIP. A more detailed description, including details of alternatives and pedestrian/bicycle facilities, should be provided in the Community Context narrative.
2. Community Health and Safety has been split into two sections:
	1. Community Safety for Bicyclists, Pedestrians, and Transit Users – following Transit Routes, Facilities, and/or Activity
	2. Community Health – same location as former Community Health and Safety, i.e., following Community Cohesion. The CIA Short-Form template does not have a Community Health section.
3. Local Area Plans, Goals, and Development Activity: The checkboxes in the CCR, CIA, and CIA Short-Form templates have changed.
4. TICAs, New Network Connections: Intersection-to-interchange conversions are no longer considered to be new network connections.
5. TICAs: TICA Summary and Indirect and Cumulative Effects Statement sections have been combined into one.
6. Appendix A, Demographics: Placeholder tables have been removed and instructions have been revised.
7. Appendix D, Health Indicators Table: The sources and notes have been updated. The CIA Short-Form template does not have a Health Indicators Table.

The guidances have been updated to match the templates. Other changes include:

1. The DCIA should be based on a 250-foot buffer (reduced from 1,000 feet).
2. Coordinate with CS staff about showing functional design – see “Prepare a Community Context Map” in the CIA, CIA Narrative, and CIA Short-Form guidance.

The EMS, Planner, and Schools input forms have been revised.

Please check the Connect site for any future updates prior to starting work on a CS report.

Please contact Community Studies if there are any questions.